



Williamson County Regional Animal Shelter
1855 S.E. Inner Loop
Georgetown, TX 78626
(512) 943-3322

Animal Shelter Advisory Board

The Williamson County Regional Animal Shelter Advisory Board is a five (5) member board appointed by the WCRAS Board. The Advisory Board will consist of a:

- Veterinarian practicing in Williamson County
- County/Municipal Official of one of the participating agencies
- Person Involved in the Daily Operation of the WCRAS
- Member of an Animal Welfare Organization
- Resident of Williamson County and/or the City of Round Rock, Cedar Park, Hutto, or Leander (with no affiliation to an Animal Shelter or Animal Welfare Agency) (residents of the City of Georgetown or Taylor are ineligible for this board position)

Meetings:

The Animal Shelter Advisory Board meets at least three (3) times a year in the Community Room of the Williamson County Regional Animal Shelter. The time shall be determined by the Board.

Purpose and Duties:

- Consider concerns about the shelter policies and operating guidelines.
- Develop ways of promoting adoptions at the Animal Shelter.
- Develop recommendations to the Board regarding the direction and mission of the WCRAS, and services for which there is a need.
- Serve in an Advisory capacity to the Board on issues and needs relating to the care of shelter animals.
- To assist staff in determining recommendations made to the Board concerning capital improvements and maintenance requirements for the facility.
- Fulfilling other duties as assigned by the Board

Length of Term:

The initial term will be staggered, then the term will be a period of two years. Appointments to the board will be made in January.

Veterinarian	expires January 2010
County/Municipal Official	expires January 2011
Shelter Employee	expires January 2010
Animal Welfare Organization	expires January 2010
Resident	expires January 2011

Vacancies are created when;

- The appointee's term expires. Appointees' are limited to two consecutive terms.
- An appointee submits a letter of resignation to the WCRAS Board and it is accepted.
- The advisory board submits a written request to the WCRAS Board asking that the appointee be removed due to excessive absenteeism, appointees who miss three consecutive meetings without reasonable cause can be removed from the advisory board.

Application and Appointment Process:

- Applications are accepted in September for the following years expiring positions.
- Applications can be downloaded from the website and submitted to the Shelter Director. Current members of the advisory board, whose terms are expiring, may reapply for their position on the advisory board.
- During the month of October, the Board will schedule a time to visit with the applicants. The Board will make all nominations and appointments in an open, regular scheduled Board meeting before January, the following year.
- All applicants will be contacted after the appointments are official.
- Applications will be kept on file for a period of one year and will be considered should the appropriate vacancy occur. After that time, a new application will be completed and submitted.

Criteria in Selecting Applicants:

When attempting to select the best candidate to fill a vacancy on the advisory board, WCRAS Board members may consider the following;

- The qualifications of the applicant for the discipline on the advisory board that was represented by the individual who resigned or whose term will be expiring ;
- The applicant's background and experience in particular areas, such as knowledge of animal care, familiarity with fiscal management, etc,
- The applicant's current employment and whether this would compliment the appointment or create a potential conflict of interest;

The WCRAS Board must also determine if the candidate is ineligible for these reasons;

- Not a resident of Williamson County and/or the Cities of Round Rock, Cedar Park, Hutto, and Leander. (residents of the cities of Georgetown or Taylor are ineligible for this board position)
- Already served two consecutive terms;
- Does not represent the requirements of the position vacant on the advisory board.